



Employment Application

An Equal Opportunity Employer

Alpha Moving-N-Storage is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Date of Birth: _____

What days and hours are you available to work? _____

Can you work on the weekends? YES NO

Can you work evenings? YES NO

Are you available to work overtime? YES NO

Position Applied for: _____ Desired Salary:\$ _____

Are you applying for:
Temporary work – such as summer or holiday work? YES NO

Regular part-time work? YES NO

Regular full-time work? YES NO

Do you have a driver's license? YES NO What class? _____

Driver's License Number: _____ State: _____ Exp. Date: _____

Emergency Contact Name: _____ Phone: _____

How were you referred to Alpha Moving-N-Storage? _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever applied to this company? YES NO If yes, when? _____

Do you have any friends, relatives, or acquaintances working for Alpha? YES NO If yes, name & relationship: _____

If hired, do you have transportation to/from work? YES NO

Are you willing to submit to and pass pre-employment controlled substance and background screenings? YES NO

Have you ever been convicted of a felony? YES NO

If yes, please describe the crime – state nature of the crime(s), when and where convicted and disposition of the case:

Are you able to perform the essential functions of the job for which you are applying, either with / without reasonable accommodation? YES NO

If not, describe the functions that cannot be performed: _____

(Note: Alpha Moving-N-Storage complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Alpha Moving-N-Storage (hereinafter referred to as "Alpha") that such employment with Alpha is at will, for no specified duration and may be terminated by either Alpha or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of Alpha or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of Alpha except the President has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the President of Alpha.

In consideration for employment with Alpha, if employed, I agree to conform to the rules, regulations, policies and procedures of Alpha at all times and understand that such obedience is a condition of employment. I understand that due to the nature of Alpha's business, attendance and punctuality are considered essential requirements of every job at Alpha and that poor attendance or tardiness will result in disciplinary action.

I understand that if offered a position with Alpha, I may be required to submit to a pre-employment medical examination, drug screening and background check as a condition of employment. I understand unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Alpha and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that this application is considered current for three months. If I wish to be considered for employment after this period I must fill out and submit a new application.

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature: _____ Date: _____